

PRIVACY POLICY

FOR REGISTRATION TO CONFERENCES, SEMINARS, AND TRAINING COURSES

Information pursuant to Article 13 of European Regulation No. 679/16 and national legislation regarding the protection of personal data for registration to conferences, seminars, and training courses.

FAST - Federation of Scientific and Technical Associations, with registered office at Piazzale Morandi 2, 20121 Milan, as the Data Controller of personal data, wishes to provide adequate information to natural persons registering for courses and events organized by FAST, in accordance with Article 13 of GDPR 679/16 – the "European Regulation on the protection of personal data" – and national legislation regarding the protection of personal data.

1. Data Subject to Processing

The personal data processed by the Federation are identification and contact details provided by the data subject upon registration for events such as: training courses, seminars, conferences, or others organized by FAST.

2. Purposes of Processing

The personal data of individuals registered for training courses, conferences, and other events organized by FAST are processed for the following purposes:

1. To formalize registration; lack of consent implies that FAST cannot proceed in this regard.
2. To inform about FAST initiatives; lack of consent has no implications on participation in the event for which registration is made.
3. To transmit personal data to any partners or sponsors of the initiative being registered for; lack of consent has no implications on participation in the event for which registration is made.

3. Legal Basis

Processing for Purpose 1 is necessary for the performance of a contract to which the data subject is party, pursuant to Article 6(1)(b) of the GDPR, or for compliance with a legal obligation pursuant to Article 6(1)(c) of the GDPR.

For Purposes 2 and 3, processing is carried out to fulfill a request of the data subject, subject to prior consent.

4. Methods of Processing

The data of data subjects are processed in compliance with the principles of lawfulness, fairness, and transparency, using manual or automated tools, including entry into databases, lists, and registers suitable for storing, managing, and transmitting data, in the manners and within the limits necessary to pursue the aforementioned purposes.

FAST has implemented adequate security measures to protect the data of natural persons registering for courses and events organized by FAST, including, for example: Firewall, paid antivirus, anti-ransomware, encrypted backups, retention timers.

5. Recipients of Data

For Purposes 1 and 2, data are processed exclusively by persons authorized to process them within FAST, in relation to the purpose of processing. The data are not subject to automated decision-making or profiling. The personal data processed by FAST are never disseminated or transmitted to third parties, meaning they are not disclosed to undetermined parties in any possible form, including making them available or simply accessible. However, they may be communicated to FAST employees and authorized personnel as well as certain external parties collaborating with them, always in compliance with the indicated purposes. Specifically, these are employees or collaborators who, based on their roles and work duties, are authorized to process personal data, trained to do so within the limits of their competence and in accordance with the instructions given to them by the Controller. Furthermore, data may be communicated, within strictly necessary limits, to subjects who, for the purpose of processing our orders or requests for information and quotations or formulation of offers, services, etc., must supply goods and/or carry out our assignments. Data may be accessed (for the purpose of software application support, IT networks, and connectivity) by our authorized technicians, external consultants, or personnel of companies providing such services. Finally, data may be communicated to subjects authorized to access them by virtue of legal provisions, regulations, or EU norms. The updated list of data processors, where required, is available at the FAST headquarters.

For Purpose 3, data will be processed by any partners or sponsors of the initiative, based on the information provided by these latter subjects to the data subject in accordance with Article 14 of GDPR 679/16 – the "European Regulation on the protection of personal data".

6. Data Transfer

FAST does not transfer personal data to Third Countries or international organizations.

For data processed for Purpose 3, the information provided by any partners or sponsors of the initiative applies, based on the information provided by these latter subjects to the data subject in accordance with Article 14 of GDPR 679/16 – the "European Regulation on the protection of personal data".

7. Data Retention

The Data Controller retains and processes personal data for the time necessary to fulfill the indicated purposes. Subsequently, personal data will be retained and no longer processed, as documented in our Processing Register. The retention period may vary significantly based on: purposes, type of data processed, legal obligations; in cases where data are processed within the scope of a funded project, retention times may be subject to the requirements of the funding body's call.

When it is no longer necessary to retain personal data, they will be deleted, de-indexed, or securely destroyed in accordance with our rules.

Regarding the sending of newsletters and information (Purpose 2) related to the cultural and training activities of the Federation, the email addresses of recipients, stored in the Fast address book as described above, are always deleted following a request by the data subjects.

For data retention for Purpose 3, the information provided by any partners or sponsors of the initiative applies, based on the information provided by these latter subjects to the data subject in accordance with Article 14 of GDPR 679/16 – the "European Regulation on the protection of personal data".

8. Rights of the Data Subject

Pursuant to Articles 15 to 22 of the GDPR, the data subject may exercise the following rights:

- a) Request confirmation as to whether or not personal data concerning him or her exist;
- b) Obtain information about the purposes of processing, the categories of personal data, the recipients or categories of recipients to whom the personal data have been or will be disclosed and, where possible, the retention period;
- c) Obtain the rectification and erasure of data;
- d) Obtain restriction of processing;
- e) (Where applicable) Obtain data portability, i.e., receive them from a data controller in a structured, commonly used, and machine-readable format and transmit them to another data controller without hindrance;
- f) Object to processing at any time, including processing for direct marketing purposes;
- g) Object to automated decision-making concerning natural persons, including profiling;
- h) Request the data controller to access personal data and to rectify or erase them or restrict processing concerning the data subject, or to object to their processing, as well as the right to data portability;
- i) Withdraw consent at any time without affecting the lawfulness of processing based on consent given before withdrawal.

These rights, where applicable, may be exercised by the data subject by writing to FAST-Data Protection Contact using the following contact details: FAST, attn: Data Protection Contact, Piazzale Morandi 2, 20121 Milan – fast@fast.mi.it, specifying the subject of the request, the right the data subject intends to exercise, and attaching a photocopy of an identification document to attest to the legitimacy of the request.

9. Lodging a Complaint

The data subject has the right to lodge a complaint with the supervisory authority of the state of residence. For more information on the right to lodge a complaint, please visit the following webpage: [Modello di reclamo - Garante Privacy](#)

10. Request for Clarifications

In case of doubts, requests for clarification, or any other matters concerning the processing of personal data, the data subject may contact us by sending an email to: fast@fast.mi.it.

This policy is updated as of November 12, 2018.